

UMARU MUSA YARÁDUA UNIVERSITY KATSINA
REGISTRATION GUIDELINES FOR THE 2017/2018 SESSION
(NEW STUDENTS)

PLEASE READ THE FOLLOWING STEPS CAREFULLY BEFORE STARTING YOUR ONLINE REGISTRATION

STEP 1: ADMISSION DOCUMENTATION

All new students are expected to have gone through the verification stage.

- a) Use **Google Chrome Browser or Mozilla Firefox** to log on to <https://www.umyu.edu.ng/ugadmission/>
- b) To print your Admission Letter, click on 'Print Admission Letter' link at the left hand side. It is recommended to use a color printer to print your admission letter. **Note that you can only print your original admission letter ONCE.**
- c) Click on 'Print Other Forms' under the 'Print Admission Letter' link to download and Print Student Guarantor Form, Acceptance of Provisional offer of Admission Form and Form 01.
- d) Fill the forms diligently and proceed to the next step.

STEP 2: PROFILE UPDATE

Before proceeding to this step make sure that you have completed STEP 1 successfully.

- a) To commence the online registration, go to <https://www.umyu.edu.ng/ugadmission/> enter your UTME/ DE Reg. No and UTME score/ DE default Password. Click 'Log on to portal' under 'Print Other Forms' link to open your personalized page.
- b) Supply all the required information on your personalized page including your most recent passport photograph (Snapped on **RED** background), signature, email address, home address and phone number.

IMPORTANT NOTES

- **Please ensure that all the information supplied above is to the best of your knowledge correct.**
- **Your recent passport photograph and signature must be legible and in JPEG**

format less than 100kb in size.

- Ensure you click on the 'Save Profile' button at the end of the page to complete your registration.

STEP 3: PAYMENT OF TUITION FEES

Before proceeding to this step make sure you complete STEP 2 successfully.

- a) The system will automatically redirect you to the payment page immediately you click the 'Save Profile' button as described in step 2 above.
- b) Please choose any of the following payment options to pay your school fees:
 - i. Pay Choice:

Use this option to generate transaction ID to pay cash in any of the following Banks:-

- Fidelity Bank (Nationwide)
- First Bank PLC
- FCMB Katsina Branch
- UBA Katsina Branch
- Union Bank Katsina Branch
- Skye Bank Katsina Branch
- Keystone Bank Katsina Branch

Or use Quickteller by login on to www.quickteller.com/umyu and follow the instructions.

IMPORTANT NOTES

- Payments made at Banks other than Fidelity Bank attract an additional Bank Charge of N100.00 only.

STEP 4: COURSE REGISTRATION

- a) Collect your University Email address from the Directorate of ICT (DICT).
- b) To commence the online Course registration, log on to 'portal.umyu.edu.ng' using your university email address collected from the DICT to open your personalized page and register your courses.

STEP 5: SUBMISSION OF REGISTRATION DOCUMENTS

Submit two copies of all completed forms, payment receipts, S.S.C.E scratch card and credentials to your department and academic office.

STEP 6: ACCOMMODATION RESERVATION/ PAYMENT

Please note that students can only make room (bed-space) reservation after payment of tuition fees.

- a) To make a room (bed-space) reservation click on 'Reserve Hostel Room' link on your portal profile.
- b) Upon successful reservation, proceed to make payment using any of the payment options above.

IMPORTANT NOTES

- Note that room (bed-space) reservation expires after 48Hrs if payment is not made.
- Accommodation payment attracts an additional N300.00 Bank Charges.

Please contact Registration Helpdesk on registration.helpdesk@umyu.edu.ng for inquiries related to new students' registration. Thank you

UMARU MUSA YAR'ADUA UNIVERSITY, KATSINA
2017/2018 ACADEMIC CALENDAR
UNDERGRADUATE AND POSTGRADUATE PROGRAMMES

December 23, 2017	2 nd Semester Examination for 2016/2017 Ends for all Levels (All Undergraduate Programmes)
December 24, 2017	End of 2016/2017 Session and Students go on Vacation (All Undergraduate Programmes)
December 27, 2017	SIWES and Teaching Practice Programmes Begin
January 08, 2018	Commencement of 2017/2018 Session and Normal Registration begins for FINAL YEAR LAW STUDENTS ONLY
January 15, 2018	Lectures Begin (FINAL YEAR LAW STUDENTS ONLY)
January 19, 2018	Normal Registration Ends (FINAL YEAR LAW STUDENTS ONLY)
January 22, 2018	Late Registration Begins (FINAL YEAR LAW STUDENTS ONLY)
January 26, 2018	Late Registration Ends (FINAL YEAR LAW STUDENTS ONLY)
February 12, 2018	2 nd Semester Examination 2016/2017 Begins (Postgraduate Programmes)
February 19, 2018	University Portal Closes for Registration 2017/2018 Academic Session (FINAL YEAR LAW STUDENTS ONLY)
February 24, 2018	2 nd Semester Examination 2016/2017 Ends (Postgraduate Programmes)
February 25, 2018	End of 2016/2017 Session and Students go on Vacation (Postgraduate Programmes)
March 05, 2018	Commencement of 2017/2018 Session and Normal Registration begins for Returning and Fresh (Other Students All Undergraduate Programmes)
March 12, 2018	Lectures Begin (Other Students All Undergraduate Programmes)
March 16, 2018	Normal Registration Ends (Other Students All Undergraduate Programmes) /SIWES and Teaching Practice Programme Ends
March 19, 2018	Late Registration Begins(Other Students All Undergraduate Programmes)
March 23, 2018	Late Registration Ends(Other Students All Undergraduate Programmes)
March 26, 2018	Commencement of 2017/2018 Session and Normal Registration begins for Returning and Fresh (Postgraduate Programmes)
April 03, 2018	Lectures Begin (Postgraduate Programmes)
April 07, 2018	Normal Registration Ends (Postgraduate Programmes)
April 09, 2018	Late Registration Begins (Postgraduate Programmes)
April 13, 2018	Late Registration Ends (Postgraduate Programmes)

April 16, 2018	University Portal Closes for Registration 2017/2018 Academic Session (Other Students All Undergraduate Programmes)/ Orientation Programme Begins for all Fresh Students (All Undergraduate Programmes)
April 19, 2018	Orientation Programme Ends for all Fresh Students (All Undergraduate Programmes)
April 21, 2018	Matriculation Ceremonies
May 05, 2018	Lectures End (FINAL YEAR LAW STUDENTS ONLY)
May 07, 2018	1 st Semester Examination Begins (FINAL YEAR LAW STUDENTS ONLY) / University Portal Closes for Registration 2017/2018 Academic Session (Postgraduate Programmes)
May 16, 2018	1 st Semester Examination Ends (FINAL YEAR LAW STUDENTS ONLY)
May 17, 2018	End of 1 st Semester, Students go on Vacation (FINAL YEAR LAW STUDENTS ONLY)
May 24, 2018	Lectures Begin for the Second Semester (FINAL YEAR LAW STUDENTS ONLY) /University Portal Opens for Add and Drop Registration (FINAL YEAR LAW STUDENTS ONLY)
June 30, 2018	Lectures End (Other Students All Undergraduate Programmes)
July 02, 2018	1 st Semester Examination Begins (Other Students All Undergraduate Programmes) /University PortalCloses for Add and Drop Registration (FINAL YEAR LAW STUDENTS ONLY)
July 28, 2018	1 st Semester Examination Ends (Other Students All Undergraduate Programmes) /Lectures End (Postgraduate Programmes)
July 29, 2018	End of 1 st Semester, Students go on Vacation (Other Students All Undergraduate Programmes)
July 30, 2018	1 st Semester Examination Begins (Postgraduate Programmes)
August 11, 2018	1 st Semester Examination Ends (Postgraduate Programmes)
August 12, 2018	End of 1 st Semester, Students go on Vacation (Postgraduate Programmes)
August 13, 2018	Lectures Begin for the Second Semester (Other Students All Undergraduate Programmes) /University Portal Opens for Add and Drop Registration (Other Students All Undergraduate Programmes)/
September 03, 2018	Lectures Begin for the Second Semester (Postgraduate Programmes) /University Portal Opens for Add and Drop Registration (Postgraduate Programmes)

September 08, 2018	Lectures End (FINAL YEAR LAW STUDENTS ONLY)
September 10, 2018	2 nd Semester Exam Begins (FINAL YEAR LAW STUDENTS ONLY)
September 17, 2018	University Portal Closes for Add and Drop Registration (Other Students All Undergraduate Programmes)
September 19, 2018	2 nd Semester Exam Ends (FINAL YEAR LAW STUDENTS ONLY)
September 20, 2018	End of 2017/2018 Session and Students go on Vacation (FINAL YEAR LAW STUDENTS ONLY)
October 04, 2018	Mid Semester Break Begins (Other Students All Undergraduate Programmes)
October 07, 2018	Mid Semester Break Ends (Other Students All Undergraduate Programmes)
October 08, 2018	Lectures Resume (Other Students All Undergraduate Programmes) / University Portal Closes for Add and Drop Registration (Postgraduate Programmes)
December 01, 2018	Lectures End (Other Students All Undergraduate Programmes)
December 03, 2018	2 nd Semester Examination Begins for all Levels (Other Students All Undergraduate Programmes)
December 29, 2018	Lectures Ends (Postgraduate Programmes)
December 31, 2018	2 nd Semester Exams End (Other Students All Undergraduate Programmes) and End of the 2017/2018 Session, Students go on Vacation (Other Students All Undergraduate Programmes)
January 02, 2019	2 nd Semester Exams Begin (Postgraduate Programmes) / SIWES and Teaching Practice Programme Begins
January 07, 2019	Commencement of 2018/2019 Session and Normal Registration begins for FINAL YEAR LAW STUDENTS ONLY
January 15, 2019	2 nd Semester Exams End (Postgraduate Programmes)
January 16, 2019	End of the 2017/2018 Session, Students go on Vacation (Postgraduate Programmes)
March 18, 2019	Commencement of 2018/2019 Session and Normal Registration begins for Returning and Fresh Students
March 22, 2019	SIWES and Teaching Practice Programme Ends
September 01, 2019	End of 2018/2019 Session and Students go on Vacation (FINAL YEAR LAW STUDENTS ONLY)
January 12, 2020	End of 2018/2019 Session and Students go on Vacation